

Proposal Review Committee
March 2, 2010
Statewide Benefits Office
Duncan Building, Ste. 320, Dover, Delaware

The Proposal Review Committee met on March 2, 2010 at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Brenda Lakeman, OMB, Director, Statewide Benefits
Faith Rentz, OMB, Deputy Director, Statewide Benefits
Finale Uptegrow, OMB, Statewide Benefits
Theresa Strawder, OMB, Statewide Benefits
Erin Guerke, State Treasurer's Office
Wendy Brown, DHSS
Julian Woodall, Department of Insurance
Vernard Wilkerson, Department of Finance
Kimberly Meacock, Aon Consulting
Evelyn Nestlerode, Office of Controller General
Gabe Rozengarten, Aon Consulting

Introductions/Sign In

Ms. Lakeman called the meeting to order at 9:31 a.m.

Approval of Minutes

Ms. Lakeman requested a motion to approve the minutes from the March 1, 2010 meeting of the Proposal Review Committee (PRC). A motion was made by Mr. Wilkerson and seconded by Mr. Woodall. The minutes were approved with unanimous voice vote.

Discussion of Health Management Program RFP

Ms. Lakeman requested a motion to move into executive session for discussion of the analysis and to conduct finalist interviews for services specific to the Health Management Program RFP. Ms. Guerke made the motion and it was seconded by Mr. Woodall. The PRC moved into Executive Session at 9:33 a.m. Upon conclusion of Executive Session the PRC moved back into the public meeting at 4:35 p.m.

With no further business a request to adjourn the meeting was made by Ms. Lakeman. A motion to adjourn was made by Mr. Woodall and seconded by Ms. Guerke. Upon unanimous voice approval, the meeting was adjourned at 4:35 p.m. Please note there were no public attendees.

Respectfully submitted,

Finale Uptegrow
Management Analyst III